Coychurch Higher Community Council

Minutes of the meeting held on

9th October 2023

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| Present: |  |  |
| Chairman: | Cath Reape | CR |
| Vice Chairman: |  |  |
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|  |
| Councillors | Tracey Boxhall | TB |
|  | John Holmes | JH |
|  | Vicky Evans | VE |
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|  |  |  |
| Clerk/RFO | Josie Porter | JEP |
|  |  |  |
| Borough Councillor | Richard Williams | RW (Via zoom) |
|  |  |  |

Time:18:40pm

ACTION

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|  |  | As the Chair was absent, CC CR was nominated to Chair the meeting. |  |
| 1 |  | Co Option: An application for co-option had been received from Mrs T Boxall. Mrs Boxall attended the meeting and is known to members as secretary of the Management Committee. All agreed to co-opt Tracey Boxhall. TB accepted and signed Code of Conduct and joined Members at the table. |  |
| 2 |  | Resignation: CC R Butler had submitted his resignation which was accepted by Members. The Clerk has informed BCBC and their vacancy notice has been advertised on the Council website. The Clerk will wait to hear from BCBC whether co-option can take place, once the closing date has passed. |  |
| 3 |  | Apologies: Received and accepted from BC’s A Williams, M Evans, CC Rhys Jones, John Powson. |  |
| 4 |  | Minutes:  The minutes of the September meeting had been read. CR proposed they be accepted; seconded by JH and agreed by all. |  |
| 5 |  | Police matters:  August :  Crimes – 1  ASB – 0  Sept :0 |  |
| 6 |  | Declarations of interest:  CR – Sports and Social Club  VE – RFC  Welfare Hall – all CC attendees |  |
| 7 |  | Matters arising: |  |
|  | 5:i | Footpaths: CR confirmed she had not heard from CCV. CR to get a contact for them. CR proposed to contact the Ramblers association to step in. All agreed this a great idea. | CR |
|  | 5:ii | Publicity/PR/Newsletter: RJ absent.who confirmed  VE asked if all Cllrs could be admin on the community FB page to ensure any updates, news, up coming dates and information can be put on so residents from CHCC can be informed. We will discuss further how to move forward with this. Deferred to November’s meeting. | All Cllrs  Clerk |
|  | 5:iii | Landscape project: the Clerk shared the news that the budget is now in place for the whole of this project. Meeting being arranged by BCBC to take matters forward. |  |
|  | 5:iv | Development- Travellers: Cllr AW confirmed Phill Thomas is planning a meeting with BCBC lawyers later this month. | AW |
|  | 5:v | Signage: BC: On hold | CR  JH  RW |
|  | 5:vi | Litter: CR contacted Jo Choats – No response to date. | CR |
|  | 5:vii | Active Travel Plan: On hold. | Clerk |
|  | 5:viii | Large hole in road : CR confirmed a cone had been put over the hole. CR will check whether any further work has been carried out. | CR |
|  | 5 vix | ASB Waun Newydd : Members are happy to consider this proposal and await further details from those involved. | AW  Clerk |
| 8 |  | Millennium site: CR confirmed a new bench is being put in to replace existing one. | CR |
| 9 |  | RAAC : No concerns from Members. |  |
| 10 |  | Cenin/Hybont: - Meetings had been arranged by Cenin and advertised on social media. JH to stay in touch. | JH |
| 11 |  | Defibrillator: Following RB’s resignation, this will be discussed at the Management Committee meeting on Wednesday 11th October. |  |
| 12 |  | HeolyCyw Welfare Hall: JH to ask Lesley Powson regarding Christmas decorations |  |
| 13 |  | Christmas:   * We have two readers for the Carol service from Pencoed Primary School plus BC A Williams. * Following RB’s resignation, KC to ask Rhian Nuttall if she will do a reading in Welsh. * JP and TB to judge the Christmas Lights competition - agreed £100 to nominated charity. * Carol service booklets have been received. * Josie Porter and KC to finalise arrangements and arrange programme. * CR can help with a Christmas tree but would need some help. * VE arranging tea, coffee and mince pies following the carol service. * To confirm who is buying selection boxes * Choir is confirmed * Vicar has been confirmed * Lamppost lights have been put up and BCBC have been asked to switch on 1st December. | Clerk  Clerk  PH?  AW  ALL Councillors |
| 14 |  | Remembrance day:  1.CR had reminded KC that residents at Cae Garn did say last year that they would arrange their own poppies for the lamp posts and this was noted by CHCC.  2.The light over the soldier needs putting on a timer. JH will sort for 4.30pm turn on and 9.30pm turn off.  3.Volunteers needed to put poppies up – CR and Clerk have offered.  4. CR to ask VE to organise the windows to be painted.  5. Clerk to ask KC if any more were ordered as last year we needed 25 more. | CR  KC  Clerk  JH  CR/VE  Clerk |
| 15 |  | Review of community arrangements:  Following email liaison with members, it was requested that KC coordinate a response on behalf of CHCC. This was submitted on 1st October and copied to all members.  BC RW – confirmed he had submitted a response but hasn’t heard anything further to date. |  |
| 16 |  | Training needs: Code of conduct to be completed by RB, TB and VE– Clerk to check with BCBC re: courses. | Clerk |
| 17 |  | Clerk:  KC is dealing with Pension Regulators to ensure JP has been registered. CR suggested to defer the matter of contributions to the November Finance meeting. | ALL Cllrs |
| 18 |  | Correspondence and planning: see attached list. |  |
| 19 | 19:i | To receive reports from:  Representative on school governing body –  Rhys Jones absent.  TB would like to stay on School Gov Body. Discuss at next AGM meeting. |  |
|  | 19:ii | Representative on the board of Conservators –   * Welsh water are planning to run a water pipe from Heol Y Cyw to Llanilid. | CR |
|  | 19:iii | Representative on One Voice Wales  JH – No meeting to report. |  |
|  | 19:iv | Representative on the town and community council:  JH - Gave a report on last meeting. | JH |
| 20 |  | Finance  Carol service sheets have been paid for and reimbursed £54.99 |  |
| 21 |  | Matters for the clerk  RW has offered to help sort the issue with the BCBC recycling bags shortage. | RW |
| 22 |  | To consider any other item of business which the person presiding as the meeting, as of the opinion should, by reason of special circumstances, be transacted as a matter of urgency: |  |
|  |  | Meeting closed: 20:50pm |  |
|  |  | Signed: |  |
|  |  | Dated: |  |